



REPUBLIC OF NAMIBIA

MINISTRY OF MINES AND ENERGY

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Private Bag 13297
WINDHOEK

VACANCY

The Ministry of Mines and Energy invites suitably qualified candidates to apply for the following vacant positions:

1. DIRECTORATE: ENERGY DIVISION: ELECTRICITY

Post Designation: DEPUTY DIRECTOR GRADE 4
1 X Post: Windhoek
Salary Scale: N\$478 220 – 502 753
Benefits: Capital Cost: N\$76 950 p.a.
Running Cost: N\$25 751 p.a.
Housing Benefit: N\$68 188 p.a.

Minimum Requirement: A Bachelor's degree in Electrical Engineering, or Energy related qualification on NQA level 7, plus nine (9) years appropriate experience in the Electricity Sector (Generation and Distribution) of which 5 years must be at the level of Chief Engineer Grade 5 or senior supervisory/middle management level, plus a valid driving licence.

Additional Requirements:

- A post-graduate qualification on NQF Level 9 will be an added advantage.
- Experience in conducting electricity/energy research and data management.
- Must have good ICT Skills.
- Excellent communication skills (both verbal and writing); and
- Experience in Project Management.

Key Responsibilities:

- The applicant will be responsible for the coordination, execution, monitoring, reporting of all electrification projects countrywide.
- Assist with generation planning and execution of generation projects.
- Drive the National Electrification Policy implementation.
- Provide administrative, financial, and other related support services to the Energy Directorate.
- Assist with the definition, planning and execution of rural and peri-urban electrification projects.
- Drive the attainment of the electrification target as set out in NDP5 and Harambee Prosperity Plan II.

- Develop and drive the electricity distribution sector stakeholder engagement plan and stakeholder satisfaction survey tool; and other.
- Data collection and information dissemination, including report writing.
- Assessing existing data sources and developing a framework for improving and adding data sources that can support the required statistics and information, including identification of stakeholders who have or can collect such data.
- Assist with organisational planning; and
- Overseeing the overall management and administration of the Electricity division.

Please note: Applicants must be Namibian citizens. Only shortlisted candidates will be contacted, and no personal documents will be returned. **Interested applicants must complete the Public Service Government Employment Application form (156043) and Health Questionnaire form (156094) obtainable at all Government Offices or on the website together with a comprehensive Curriculum Vitae (CV),** and original certified copies of ID, educational qualifications, including **Academic Records** and other relevant documents. Public Service employees must attach proof of confirmation of probation. Applicants not complying with the above requirements will be disqualified.

Attractive range of benefits includes 13th cheque, pension fund, medical aid scheme, assistance with relocation expenses, vacation, and sick leave. **Previously disadvantaged persons, women and people with disabilities are strongly encouraged to apply.**

Enquiries: Human Resources Division
Telephone: 061-284 8111

Closing Date: 07 November 2022

All applications must be submitted to:

The Executive Director
 Ministry of Mines and Energy
 Private Bag 13297
 Windhoek



SIMEON N. NEGUMBO
EXECUTIVE DIRECTOR